



**APPLICATION FOR APPROVAL
AS AN APPRAISER TRAINEE**

FEES	AMOUNT	REGISTER NUMBER	DATE RECEIVED
Total Due with Application	\$304.00		
Appraiser Trainee Approval Number:			
DO NOT WRITE ABOVE THIS LINE MAKE CHECKS OR MONEY ORDERS PAYABLE TO: TALCB ALL INFORMATION MUST BE PRINTED IN INK. INCOMPLETE FORMS WILL NOT BE ACCEPTED.			

Fee includes optional \$4.00 fee for a two-year subscription to the TREC Advisor/TALCB Bulletin newsletter.

An answer must be provided for all questions. If the answer is "none" or "not applicable," please note this on the appropriate line.

The Board may decline to accept this application unless all requested information is provided and the proper fees are enclosed. Payment must be a single remittance payable to the **Texas Appraiser Licensing and Certification Board** and is NOT refundable once the application has been accepted for filing by the Board.

PART I—Personal Information

1. Full Legal Name: _____
(Last) (First) (Middle)

2. Social Security Number: _____ 3. Drivers License or State ID No.: _____
(State)

4. Date of Birth: _____ 5. Gender: Male Female
(mm/dd/yyyy)

6. Ethnic Group: Black/African American White Hispanic Asian
 Other (specify): _____
 Decline to respond (default answer)

7. Applicant's Permanent Mailing Address and Contact Information:

Street Address **OR** P.O. Box No. _____ Apt. or Suite _____
City _____ State _____ Zip Code _____
Telephone No. _____ Alternate/Cell Telephone No. _____
Fax No. _____ Email Address _____

8. Applicant's Business Address (must be sponsor's physical location):

Street Address _____ Apt. or Suite _____
City _____ State _____ Zip Code _____ Telephone No. _____

This document is available on the TALCB website at www.talcb.texas.gov

9. Applicant's Home Address:

Street Address **OR** P.O. Box No.

Apt. or Suite

City

State

Zip Code

10. List below all names (maiden, aliases, nicknames, etc.) by which you have been known.

PART II—BACKGROUND INFORMATION

Answer these questions FULLY. Attach additional sheets and any appropriate supporting data to enable us to evaluate your application.

11. Provide the information indicated concerning each "professional or occupational license" that you currently hold, have held in the past five years, or for which you are currently applying. As used herein, a "professional license" is any state or federal license, permit, registration, or certification that is required to engage in a regulated business or activity.

License Type	License No.	Jurisdiction	Issue Date	Expiration or Termination Date	Status	Comments
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

12. Have you ever had any professional or occupational license or certification suspended, canceled or revoked; received a reprimand or disciplinary action; surrendered a license or certification pending disciplinary action; or had an application for such denied in Texas or in any other state? Yes No
If "YES" please attach a complete written explanation and appropriate documentation such as final orders, etc.

13. Are any complaints, disciplinary hearings, or investigations pending against any professional or occupational licenses you hold? Yes No
If "YES" please attach a complete written explanation with copies of all orders, notices, disapprovals, investigative reports, and other documentation.

14. (a) Have you ever been convicted of a criminal offense? (Include **ALL** felonies and misdemeanors, including DWI and DUI. You do not have to include traffic tickets.) Yes No

(b) Have you ever been placed on probation, community supervision, or deferred adjudication? Yes No

(c) Are there any criminal charges pending against you? Yes No
If the answer to (a), (b), or (c) is YES, submit copies of all indictments, information, judgments, order and charges, and a written explanation.

15. Have you ever had a civil judgment rendered against you, or are there any civil suits pending against you? Yes No
If "YES" attach a complete written explanation and copies of all petitions and judgments.

PART III—EDUCATION

Complete the current education requirements in AQB required "Core Curriculum" courses as follows:

Basic Appraisal Principles	30 Hours
Basic Appraisal Procedures	30 Hours
15-Hour National USPAP or Equivalent	15 Hours
TOTAL HOURS REQUIRED	75 Hours

A list of course providers can be found at the TALCB website. Attach photocopies of transcripts or course completion certificates with this application to satisfy the education requirements. Retain the original documents for your personal files. The documents that are submitted with this application will not be returned to the applicant.

NOTE: State law prohibits renewing a license after a licensee has defaulted on a student loan guaranteed by the Texas Guaranteed Student Loan Corporation (TG) unless the licensee has entered into a repayment agreement with TG. YOU should contact the TG BEFORE filing this application if you have defaulted on a student loan. A renewal may be rejected if this agency has received information from TG that the applicant has defaulted on a student loan. The Texas Guaranteed Student Loan Corporation can be contacted at: Texas Guaranteed Student Loan Corporation, P.O. Box 83100, Round Rock, TX 78683-3100. Phone: 1-800-252-9743.

APPLICANT CERTIFICATION

I hereby certify that I am a citizen of the United States or a lawfully admitted alien, that I have been a legal resident of Texas for sixty days immediately preceding the filing of this application, and that I am eighteen years of age or older.

I further certify that I have fully read and understand this application and the information given herein is true, correct and complete by my signature below. If so requested by the Texas Appraiser Licensing and Certification Board (the Board), I will furnish all additional information or documentation as may be deemed necessary for the verification of the information given here. I acknowledge that this application may be disapproved for cause and that the appraiser trainee status that I may obtain may be revoked if I provide false or misleading information to the board. I will abide by the rules of the Board (22 TAC Chapters 153-157). I will not hold myself out as an appraiser trainee or perform any act as an appraiser trainee until an approval has been issued by the Board authorizing me as an appraiser trainee. I understand that I must work only under the sponsorship and active, personal, and diligent direction and supervision of my sponsoring certified real property appraiser or a properly designated authorized supervisor, each of whom shall sign all appraisal reports prepared under their supervision.

Applicant's Typed or Printed Name

Applicant's Signature

Date Signed

SPONSOR'S CERTIFICATION

I hereby agree to sponsor the above named person as an appraiser trainee. I have reviewed the application, and to the best of my knowledge the information is true, correct and complete. I have carefully investigated this person and in my opinion, the person is honest, trustworthy and a person of integrity. I will abide by the provisions of the Texas Appraiser Licensing and Certification Act (Texas Occupations Code, Chapter 1103) and the Rules of the Texas Appraiser Licensing and Certification Board (22 TAC Chapters 153-157), and I will not allow the applicant to act as an appraiser trainee for me until an authorization has been issued by the Board authorizing this person as an appraiser trainee under my sponsorship. If this applicant is granted appraiser trainee status, I agree to be responsible for the person's professional conduct and to have the trainee perform appraisals only under my active, personal and diligent direction and supervision (except when the trainee is working under a properly designated authorized supervisor). I agree to actively, personally and diligently supervise and direct the appraiser trainee and to sign the trainee's reports, until such time as I notify both the Board and the appraiser trainee, in writing, that our association has been terminated.

I understand that my certification may be revoked, or other disciplinary action taken, if I violate the TALCB Act or Rules.

By my signature below, I certify that I have fully read and understand this application and the information given herein is true, correct and complete:

Sponsor's full name printed: _____

TALCB Certification Number: _____ Expiration Date: _____

Signature of Sponsoring Certified Appraiser

Date Signed

PRIVACY NOTICE

The following notice about certain information, laws, and practices is given in accordance with Chapter 559, Texas Government Code.

- (1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.**
- (2) Under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information.**
- (3) Under Section 559.004 of the Government Code, the individual is entitled to have the governmental body correct information about the individual that is incorrect.**